

# Wilbraham Primary Risk Assessment for January 2022



### **Overarching Guidance for all staff:**

In all education, childcare and social care settings, preventing the spread of coronavirus involves dealing with direct transmission (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces). A range of approaches and actions should be employed to do this. These can be seen as a hierarchy of controls that, when implemented, creates an inherently safer system, where the risk of transmission of infection is substantially reduced. These include:

#### **Control measures**

- 1) Ensure good hygiene for everyone
- 2) Maintain appropriate cleaning regimes
- 3) Keep occupied spaces well ventilated
- 4) Follow PHE advice on testing, self isolation and managing confirmed cases of COVID-19

It is not possible to ensure a totally risk-free environment however this risk assessment highlights how we will place proportionate protective measures in place for children and staff, which also ensures that pupils receive a high quality education that enables them to thrive and progress.

**THIS RECOVERY PLAN DETAILS HOW THE WE ARE TAKING BEST ENDEAVOURS AND REASONABLE STEPS  
TO MANAGE RISKS EFFECTIVELY.**

**Created 1<sup>st</sup> September 2021 and updated January 2022**

Aspect to consider  DfE guidance	Level of Risk and who is at risk	Actions and measures to be put in place	Person Responsible	Risk
<b>Bubbles and mixing</b>	H Staff and children	<p>Bubbles are no longer required in primary schools unless you have been asked to implement your 'contingency plan' due to an outbreak.</p> <p>Assemblies will continue to be virtual</p> <p>Lunches and breaks will resume as per timetable that has been sent to staff. Playgrounds will continue to be separated for Year 6 and Year 5. Year 3 and 4 will share part of the front playground. Year 1 and 2 will share the KS1 playground. Playtimes will remain separate for each year group.</p> <p><del>Drop off and pick up will continue to be staggered and parents will not enter the playground expect for Nursery and Reception children.</del></p> <p><b>14.9.21</b> The school gates will open at 8.40am on the front playground and to relieve congestion parents will be able to come onto the playground with their child and wait for the teacher. Year 1 and 2 parents will be allowed on to the astro turf at 8,45am School starts at 8.45am for nursery and 8.50am for all other children. School finishes at 3.00pm for nursery and 3.15pm for all other children.</p>	All staff	L

		<p>Each year group has a specific entrance and exit that has been communicated to parents</p> <p>Where possible classrooms will be well ventilated with windows open.  <a href="#">Jan 2022 - All classrooms now have CO2 monitors which are monitored regularly.</a></p> <p>Staff still have the option to use their own separate staffrooms but can also access the main staff room if they wish. If you do share the staffroom you will need to be mindful of other staff members</p> <p><a href="#">Jan 2022 - Staff to wear masks when in communal areas at all times. We have advised wearing masks when greeting parents at the start and end of the day even when outside. Parents and visitors have been reminded to wear masks when they are on the school site.</a></p> <p>It is recognised that being vaccinated significantly reduces the risk of a serious illness. But being double vaccinated does not mean that you are immune or that you will not be a carrier for COVID. It is called a break-through infection.</p>		
<p><b>Tracing close contacts and isolation</b></p>	<p>H Children and staff</p>	<p>Close contact tracing will be completed by the NHS test and trace – they will work with the school to identify close contacts.</p> <p>Staff member – if the positive case is a staff member then they MUST report any school close contacts immediately to the HT upon receiving the positive result so the HT has the information at hand should Test and Trace contact.</p> <p>Adults who are double vaccinated and children under the age of 18 do not need to isolate if they are identified as a close contact but they will be asked to take a PCR test immediately.</p> <p><a href="#">Jan 2022 - Children and vaccinated adults that are identified as a close contact will be advised to take lateral flow tests (LFD) for seven days. This</a></p>	<p>All staff</p>	<p><b>L</b></p>

		<p>will be communicated to parents via Schoolcomms once SLT are aware of a positive case.</p> <p>Staff - If you use public transport during this time you must wear a mask, limit contact with others and wear a mask in school in communal areas.</p> <p>The staff member who is positive must be clear about who their contacts are for the safety of the school community and to reduce the transmission – this is our responsibility.</p> <p>If there is an outbreak our contingency plan will come into place – please ensure you have read this.</p>		
<b>Face coverings</b>	H Children and staff and parents	<p>Jan 2022 - Face covering are required to be worn bt staff in all communal areas</p> <p>If we have an outbreak and we implement our contingency plan then face coverings will be required as previously.</p> <p>Parents and other adults entering the building will be asked to wear a face mask. We will ask staff who come into face to face contact with parents to also wear a mask when inside the building.</p>	All staff	L
<b>Stepping measures up and down</b>	H Children and staff and parents and visitors	<p>There is a 'Contingency Plan' in place should this be required – bubbles, social distancing, staggered starts/ends/lunches/breaks and face masks will all be reintroduced.</p> <p>If this is required it will be for the shortest time possible to limit the spread. If we have several confirmed cases WITHIN 10 days then we may be classed as having an outbreak and enhanced support may be offered from the local authority.</p>	All staff	L
<b>Hand hygiene</b> <b>Control measure 1</b>	H Children and staff	<p>Children, staff and visitors should continue to wash hands or sanitise frequently –</p> <ul style="list-style-type: none"> <li>On arrival to school</li> </ul>	All staff	L

	and visiting adults	<ul style="list-style-type: none"> <li>• Before food</li> <li>• After the toilet</li> <li>• Entering after lunchtime</li> </ul> <p>This can be done with soap and water or hand sanitiser. Site manager will fill up all hand gel stations.</p>		
<b>Respiratory hygiene</b> <b>Control measure 1</b>	H Children and staff and visiting adults	<p>Catch it, bin it, kill it Use tissues correctly</p> <p>Encourage good hygiene and respiratory hygiene at all times.</p>	All staff	L
<b>PPE</b> <b>Control measure 1</b>	H Children and staff	Site supervisor to ensure that there are always gloves, medical face mask and plastic aprons for 'just in case' moments or should anyone need or want to wear them.	All staff Site supervisor	L
<b>Cleaning regimes</b> <b>Control measure 2</b>	H Children and staff	Regular cleaning of areas and equipment will continue. There will be cleaner on duty all day cleaning contact points, communal areas and toilets	All staff	L
<b>Ventilation</b> <b>Control measure 3</b>	H Children and staff	<p>The whole school environment should be well ventilated and a flow of air should be felt whilst ensuring a comfortable teaching environment –</p> <ul style="list-style-type: none"> <li>• Windows should be open</li> <li>• External doors if comfortable to do so and a flow of air is needed</li> <li>• Staffroom areas will still be available to allow for additional space – you must ensure good ventilation in staff areas</li> </ul> <p>A ventilation review in school will take place during Spring Term with the site manager, HT and SBM.</p>	All staff	L
<b>PHE guidance on confirmed cases</b> <b>Control measure 4</b>	H Children and staff	<p>Staff and pupils should not come into school if they have symptoms. Staff and pupils should not come into school if they have a positive test result.</p> <p>If anyone develops symptoms they must be sent home immediately and a test taken immediately.</p>	All staff	L

		<p>Jan 2022 A PCR test must be taken if a child or adult are symptomatic. If a child or adult tests positive on a LFD then they no longer require a PCR test if they had no symptoms and isolation starts from the day of the positive LFD. If negative LFDs are taken on day 6 and 7 the adult/child can return to school on day 8.</p> <p>If awaiting collection they should be in the outdoor space next to nursery (which has cover if needed) If you are the adult with them and close contact is necessary PPE MUST be worn.</p> <p>The household should follow the 'Stay at Home Guidance'  <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a></p>		L
<b>Asymptomatic testing and confirmation PCR tests</b>	H Staff	<p>LFT testing remains in place – Government will review and advise accordingly</p> <p>We have been asked to positively encourage the use of LFT tests with staff but staff don't need to report these results</p> <p>A positive LFT should result in isolation. <b>A PCR test should still be taken if a child/adult is symptomatic and has had a negative lateral flow (Jan 2022)</b></p>	All staff	L
<b>Remote education</b>	H	<p>Teachers are required to provide remote education to any child self-isolating.  This will be uploaded via the school website.  If vulnerable the safeguarding team must ensure all requirements are met and make weekly contact.</p> <p><b>Whole class -</b></p> <ul style="list-style-type: none"> <li>- Following Government Guidance and legislation related to COVID.</li> </ul>	All staff	

		<ul style="list-style-type: none"> <li>- The remote education you provide should be equivalent to the length of the core teaching pupils would receive in school</li> <li>- Reasonable adjustments should be in place for SEN children</li> </ul>		
<b>Staffing</b>	H	<p>CEV staff must continue be in work but have their own RA and may take their own extra precautions if they wish to do so – masks, social distancing</p> <p>All PPE is available should they wish to use it</p> <p>Staff members in their 3<sup>rd</sup> trimester will have a RA with a member of SLT and additional safety measures will be put in place to mitigate risks.</p> <p>Individual risk assessments will be carried out for all staff that wish to have one</p>	All Staff	L
<b>Educational visits</b>	H Staff and children	<p>No international travel – this will be updated as per any guidance</p> <p>Full and thorough RA will be undertaken for any trip with additional measures in place for COVID</p> <p>RA must be completed in enough time for the Educational Visit lead and HT to review, amended and then authorise</p>	All Staff	L
<b>First Aid</b>	L	<p>First aid equipment is positioned around school strategically and is checked on a regular basis.</p> <p>First aid to be done outside if possible in the fresh air or in corridor.</p>	All staff	L